The Discovery Chart: Who? Where? When? How? What?

# ****Purpose:****

To help the group plan for the Discovery process by identifying who will be targeted, where information will be gathered, where the Discovery will be done, when Discovery will happen and what will be asked.

# ****Materials Needed:****

* Copies of the Discovery Chart Template (see toolkit)
* Pens or pencils
* Flip chart or whiteboard
* Whiteboard or regular markers
* Copies of the completed ‘Mapping our Community’ exercise from Dawn phase
* Copies of the information from the Determining Group Expectations activity completed in Dawn (create a handout or write on white board)

# ****Instructions:****

1. If you have not done so by the end of the ‘Mapping our community’ exercise—ask the group to consider the list of community members identified during Dawn phase and consider whether and what sort of broad groups are represented. List these on a whiteboard. Together, determine which broad groups exist within the community. Ask culture change coalition (CCC) members to break into small groups.
2. Ask each group will fill in the Discovery chart, brainstorming ideas on how they will discover ‘the best of what is’ about the group or organization from that particular group. Ask each group to complete the chart from the perspective of a different participant group. For example, one group may want to plan for staff, others for family members, or residents/clients.
3. After each group is finished (approximately 15 minutes). Ask a representative from each group to share the findings with the whole team. After each group is finished, ask for comments or additional suggestions from the whole CCC.
4. Note: Depending on how long it takes to reach a consensus on these plans, and to work out the logistics with your larger group or organization, this process may need to be repeated over several meetings.
5. Use this document as your primary planning tool for Discovery. Be prepared to shift or alter the plan as the process moves forward.