**Graduate program/plan change**

# Use this form to:

* Request a change of program or plan
* Be considered for advanced standing, including transfer credit for some or all courses taken, and milestones or research completion in your current University of Waterloo program.

# Instructions:

1. Complete sections 1-3 and obtain signatures from your current supervisor and new supervisor (if applicable).
2. Submit the completed form to the academic department you are transferring to.
3. The academic department will approve details concerning course transfer, funding, etc., and will send it to the Associate Dean’s office for approval. Once approved it will be sent to the Graduate Studies and Postdoctoral Affairs (GSPA) for final review and processing.
4. Once your change is processed, your term fees may be updated. If you have opted out of any incidental fees for the term, you may need to do so again. You will not be able to opt out of any new fees charged as a result of an enrolment status change processed after the opt-out deadline.

For more information about this form and program/plan changes, please review the program changes webpage.

# Section 1: Student information

University of Waterloo student identification number

Last name(s) First name(s)

# Section 2: Current program/plan details

Faculty (e.g. Arts) Arts Department or School (e.g. History) Psychology Program level  master’s  doctoral  graduate diploma Study option:  thesis  master’s research paper  coursework Number of terms enrolled

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# Section 3: New program/plan details

Faculty (e.g. Arts) Arts Department or School (e.g. History) Psychology Program level master’s doctoral  graduate diploma Study option: thesis master’s research paper  coursework Field/Specialization

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Effective  fall, year

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 winter, year

 spring, year

Reason for requested change Student signature print name and sign Date (mm/dd/yy)

# Section 4: Program/plan approvals and signatures

Current Supervisor(s) print name and sign Date (mm/dd/yy) Current Graduate Officer Date (mm/dd/yy) Current Associate Dean, Faculty Date (mm/dd/yy) New Supervisor(s) print name and sign Date (mm/dd/yy) New Graduate Officer Date (mm/dd/yy) New Associate Dean, Faculty Date (mm/dd/yy)

# Section 5: Department details transfer

List courses for transfer (if any) List additional degree requirements List funding details

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